

Al Falah Fees Policy



Al Falah Primary School accepts that fees are a critical form of revenue for the school and that prompt payment of all fees is the responsibility of all parents/carers of Al Falah's students. The total fees collected at Al Falah are the sole means in providing a high quality of Islamic and National

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Curriculum education for students. Therefore, it is crucial that the contents of this policy are completely adhered to throughout the pupil's presence on the school's roll. Fees are an obligation on all parents. When a parent accepts a place for their child at Al Falah they are agreeing to meet their financial obligation to the school.

Non-payment or unnecessarily delayed payments have a direct effect on the school's operations, and hence, in such cases, the school will strictly follow the procedures outlined below. However, the school will always take into account extenuating circumstances that warrant a reasonable delay in payment, provided that parents inform the school about them before the payment due date, and can provide sufficient evidence to prove the necessity to delay. We will co-operate to the best of our ability to accommodate the needs of such parents. Al Falah Primary School is one of the few Muslim schools within the London area to offer low fees without compromising the quality of education delivered.

Registration Fees

In the first year of enrolment, there is a one-off non-refundable admissions fee of **£200**, payable to Al Falah Primary School per child. This registration fee is to be paid in full upon confirmation of a place on the school's roll and is non-refundable.

School Fees for 2021-2022

- The school fee for the academic year 2021-2022 is **£2,600**. Payments can be made via option 1 or 2, with a discount of £100 for each sibling.
- Payment can be made in cash, cheque, bank transfer or direct debit with option 1 or 2 and with option 3 a direct debit must be set up (a copy of this must be given to the office).
- All school fees are due by the first Friday of the month, for all payment options.
- Non-payments will result in the next step in the corresponding policy being enforced.
- School fees are payable even when your child is unavailable to attend school due to sickness or for any other reasons.

Option 1: Full payment of £2600 in September

Option 2: 3 payments of £866 at the beginning of each term

<u>Instalment</u>	<u>Due by date</u>		<u>Instalment</u>	<u>Due by date</u>
1 st payment	1 st week of Sep		3 rd instalment	1 st week of April
2 nd payment	1 st week of Jan			

Option 3: 10 payments of £260 paid at the beginning of each month.

<u>Instalment</u>	<u>Due by date</u>		<u>Instalment</u>	<u>Due by date</u>
1 st payment	1 st week of Sep		7 th payment	1 st week of Mar
2 nd payment	1 st week of Oct		8 th payment	1 st week of Apr
3 rd payment	1 st week of Nov		9 th payment	1 st week of May
4 th payment	1 st week of Dec		10 th payment	1 st week of June
5 th payment	1 st week of Jan			
6 th payment	1 st week of Feb			

Withdrawals of pupils

All payments need to be completed for school fees before withdrawal. Parents must give at least a full term's advance notice prior to withdrawing your child from the school and the full term's fees must be cleared and completed by parents. Failure to do so will result in school fees being due for that term.

Educational visits/Trips payments

While a number of venues chosen by Al Falah for school educational visits are free to visit, some involve entry and other charges. These charges will be communicated to you sufficiently in advance along with deadlines for payment.

Non-payment by that deadline will result in withdrawal of the pupil from that educational visit/trip under normal circumstances.

Late starts:

If your child joined the school later in the academic year, you will have to pay school fees for the remaining months. A full payment is due if your child starts before the 10th of the month. If the child starts after this date, a partial payment for the month will be due for which you will be advised by the school.

Additional Costs:

Additional costs, such as; Islamic curriculum books, SATs materials and other relevant resources/books have to be paid by parents. Please be aware that additional costs of £20 to £30 may vary for different year groups.

Jazakumullahu Khair

Al Falah School Management

September-2021

<u>AL FALAH'S BANK DETAILS</u>
ACCOUNT NAME: AL FALAH EDUCATIONAL TRUST
SORT CODE: 60-09-23
ACCOUNT NUMBER: 47958278